



SEVANANDA NATURAL FOOD

BOARD OF DIRECTORS

REGULAR MEETING

NOVEMBER 21ST 2017

Board Members Present: Adama Alaji, Wanique Shabazz, A “Chi Ma’at” Dilworth, Mason West, Raj Mehta.

Jessica McMorris attended via conference line.

Jim Williamson (6:46PM)

Pearletta Graves (6:57PM)

Board Members Absent: Tracy Dornelly

Non-Board: Cheranna Dottin (Board Admin)

Ahzzjah Simons Co-op Director/General Manager

BUSINESS: Board President Wanique Shabazz called meeting to order at 6:35PM. Quorum was met.

Adama Alaji volunteers to be the queue taker, A “Chi Ma’at” Dilworth volunteers to be the time keeper.

Approval of the Agenda

A “Chi Ma’at” Dilworth motions to approve the agenda with the additions.

2nd: Adama Alaji.

Votes Taken:

Adama Alaji- Yes.

Jessica McMorris- Yes.

Wanique Shabazz- Yes.

A “Chi Ma’at” Dilworth- Yes.

Mason West- Yes.

Raj Mehta-Yes.

-Motion Carried.

Approval of October Minutes

Board reviews October 2017 meeting minutes making corrections.

Raj Mehta motions to approve the October Meeting Minutes with corrections.

2nd: Jim Williamson.

Votes Taken:

Adama Alaji- Yes.

Jessica McMorris- Yes.

Wanique Shabazz- Yes.

A “Chi Ma’at” Dilworth- Yes.

Mason West- Yes.

Raj Mehta-Yes.

Jim Williamson-Yes.

Pearletta Graves-Yes

-Motion Carried.

Operations Report

Given by: Ahzjah Simons.

Monitoring Financial Conditions & Activities.

Ahzjah reviews the steps she will be taking to complete the Monitoring Report based on Policy III-VIII Financial Conditions & Activities.

Please see notes for corresponding documents.

Jim Williamson motioned to approve the GM Monitoring Report.

Raj Mehta-2nd.

Votes Taken:

Adama Alaji- Yes.

Jessica McMorris- Yes.

Wanique Shabazz- Yes.

A “Chi Ma’at” Dilworth- Yes.

Mason West- Yes.

Raj Mehta-Yes.

Jim Williamson-Yes.

Pearletta Graves-Yes.

-Motion Carried.

Financial Conditions; *addendum to GM Monitoring Report.*

Given by Audrey Griffin, Wegner CPA Advisor

Audrey reviews letters from Wegner CPA's assessing Sevananda's internal control over inventory receipts discussing material weaknesses, deficiencies.

Please see notes for corresponding documents.

Audrey recommends an audit for 2017 based on the recommendations in the letters.

Discussion of this item will be added to next month's Board meeting agenda

Old Business

Make determination of new Elections Committee Chair.

Board Member Tracy Dornelly expressed possible consideration of taking on the role as Elections Committee Chair however, is unable to currently confirm due to her absence. Board President Wanique Shabazz plans to reach out to her to inquire if she is still interested in taking on the role. Pearletta Graves offers full support on the Elections Committee to anyone willing to take on the role as Chairperson.

New Business

Dunbar Elementary School Garden Project.

Given by Board member Mason West.

Dunbar Elementary School in Mechanicsville has a garden that is not in active use. If the school can get this garden up and running he is proposing that the Board allow him to create an entrepreneurial project that allows the students to grow produce and sell it to Sevananda.

The Board agrees that this is an excellent outreach, linkage and operational project. This proposal will be submitted to General Manager Ahzjah Simons.

Committee Chair Reports.

Policy Committee

Given by Policy Committee Chair Wanique Shabazz.

Committee Chair Wanique Shabazz and Committee Member A” Chi Ma’at” Dilworth have been browsing Sevananda’s Policies in search of a policy that speaks to self-care for Sevananda’s General Manager. They express the well-being of Sevananda’s operations lie heavily on the general manager, so it is important that our GM remains healthy.

Committee Chair Wanique Shabazz plans on meeting with the committee prior to the next board meeting to discuss implementing a self-care policy. Raj recommends making a self-care policy for Sevananda staff as a whole.

Zakur Tupuk El, the husband of Former Board Member Tawhiyda Tupuk El’s recently transitioned. Wanique plans to send out an email to the full Board to discuss sending a gift expressing Sevananda’s condolences from the board.

Training Committee

The New Board Orientation was conducted by Jessica McMorris on Tuesday November 13th and the notes were distributed to the Board at this month’s Board meeting. A” Chi Ma’at” Dilworth commends Jessica McMorris on a job well done with conducting the 2017 New Board Orientation and thinks Jessica should consider being the Training Committee Chairperson. Jessica expresses needing time to consider if this is something she would want to explore so that she can move into a position where she can best serve. She is currently in Pensacola, Florida and had the opportunity to attend the Board Meeting at Everman Co-op and will be attending again before returning to Atlanta.

Finance Committee

Given by Finance Committee Chair Jim Williamson.

Jim reached out to Former Board Member and Training Chair Debra Bonaparte for the annual Training Committee budget. Debra recommended a budget between \$4-\$6,000 annually per Board member. Pearletta Graves recommends creating an outline of beneficial training events the Board may be interested in attending along with the cost.

This will assist in creating a training budget for this year. A Chi Ma'at Dilworth distributed to the board members who were present the two books that were approved to be purchased "Boards That Make A Difference" and "The Role Of The Board Member" by John and Miriam Carver. Board member Jessica McMorris who is in Florida will touch bases with Everman Co-op to get an idea of their training budget. Jim is working diligently to complete the Board's budget with the Board and Operations.

Product Policy Committee

Updates by CD/GM Ahzjah Simons

GA Organics Co-op Connect took place on Saturday November 16th in Sevananda's education room. This event was successful and engaging. Some of the information provided was to assist vendors in becoming retail ready. Questions and concerns were addressed and visions were created. Attendees provided their contact information on a sign in sheet. This will be used for engaging them in activities they may be interested in around the Co-op.

Linkage Committee

Given by Adama Alaji

The Board's article for the Co-Options is due December 1st, 2017. Wanique volunteers to write this article on behalf of the full Board.

The month of October was Co-op month as well as Sevananda's anniversary mixer. The mixer was a huge success and there was a really great turn out from both Owners and shoppers. October was also member drive month in which a lot of shoppers became Member Owners. In close Adama states that it is necessary for our continuing magnetization of more membership for us to be in greater degrees of integrity of our efforts to increase our wellness and our health.

Elections Committee Report

No report given, No votes taken.

A “Chi Ma’at” Dilworth motions to approve all of the committee reports.

2nd: Jim Williamson.

Votes Taken:

Adama Alaji- Yes.

Jessica McMorris- Yes.

Wanique Shabazz- Yes.

A “Chi Ma’at” Dilworth- Yes.

Mason West- Yes.

Raj Mehta-Yes.

Jim Williamson-Yes.

Pearletta Graves-Yes.

-Motion Carried.

Debrief

Wanique thinks the meeting went well and the Board is a work in progress. He is glad to see everyone is engaged the way they need to be.

Jim feels encouraged by the Boards progress and enjoyed everyone’s committee report as well as the report given by Audrey Griffin.

Raj is glad to see Sevananda steering forward and is happy about new alkaline water refill machine in the grocery department.

Adama thought the meeting went very well and feels good about where the Board is as a whole.

Jessica is excited to continually engage and is ready to return for next month’s Board meeting.

Chi thought the meeting was productive and is excited for Sevananda’s future.

Mason thought the meeting was productive and is thankful for the meal provided.

Pearletta expressed excitement about the new alkaline water refill machine and is sure that the Boards future is bright.

Pearletta Graves motioned to adjourn the meeting.

2nd: Raj Mehta.

Votes Taken:

Adama Alaji- Yes.

Jessica McMorris- Yes.

Wanique Shabazz- Yes.

A “Chi Ma’at” Dilworth- Yes.
Mason West- Yes.
Raj Mehta-Yes.
Jim Williamson-Yes.
Pearletta Graves-Yes.
-Motion Carried.

Meeting adjourned at 9:26pm

A “Chi Ma’at” Dilworth
Board Executive Secretary

Date

Regular Meeting Notes

Tuesday, November 21ST 2017

Board Members Present: Adama Alaji, Wanique Shabazz, A “Chi Ma’at” Dilworth, Mason West, Raj Mehta.

Jessica McMorris attended via conference line.

Jim Williamson (6:46PM)

Pearletta Graves (5:59PM)

Board Members Absent: Tracy Dornelly

Non-Board: Cheranna Dottin (Board Admin)

Ahzejah Simons (General Manager)

Monitoring Financial Conditions & Activities.

Addition details furnished upon request.

-Policy III-VII Financial Condition and Activities.

-September 30, 2017 Income Statement & Balance Sheet.

Financial Conditions; *addendum to GM Monitoring Report.*

Addition details furnished upon request.

-Audit recommendations to Management and Board of Directors.

